

Fall 2023

ONTARIO CATHOLIC SCHOOL BUSINESS OFFICIALS ASSOCIATION

## **President's Message**

Dear OCSBOA Members,



As we stand on the cusp of a new school year, I wish to convey my deepest and most heartfelt greetings to all of you. While I regretfully could not attend the recent Annual General Meeting (AGM) due to my daughter's wedding, I've been informed of its success and the lively discussions that took place. This truly highlights our collective commitment and drive towards the betterment of our organization.

This upcoming academic year will undoubtedly present both challenges and joys. In those moments of reflection and decision-making, I find solace in the words from Jeremiah 29:11: "For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future." Let this serve as a reminder that, regardless of the path we tread, there is a guiding hand ensuring our progress and welfare.

As we move forward, let's lean into our shared values and dedication. Embracing the journey ahead, we can continue to make strides in our mission, ultimately shaping a brighter future for our organization .

Warm regards,

Khaled Elgharbawy,

## **Board of Directors**

## **UPCOMING OCSBOA EVENTS**

**OCSBOA Annual Conference** September 2024 **Details Soon!** 

**OCSBOA Membership 2024** This year you can sign up via a google form. Once you have completed your form you can request a copy of your form. You can use this form to send in your payment.

https://forms.gle/2L96BiyKnQN8ttWo8

## **OCSBOA COMMITTEE REPS**

OCSTA OCSOA ICE Ministry Liaison Human Resources CEFO Conference Membership Business Facilities/Planning Vince Artuso Strategic Communications ECAB

Brian Capovilla Brian Capovilla Khaled Elgharbawy, Peter Marchini Khaled Elgaharbawy Cathy McCabe Brian Capovilla All Board Members All Board Members

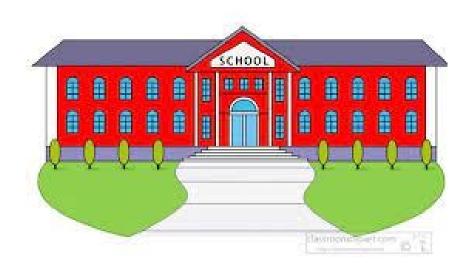
Betty Stavropoulos

#### **OCSBOA BOARD OF DIRECTORS**

President Vice-President Past President Directors:

Khaled Elgharbawy, York Milka Zlomislic, Toronto Kevin Sun, Dufferin.Peel Jason Attard, Dufferin Peel Cathy McCabe, Dufferin-Peel Brian Capovilla, Wellington Kerry Pomfret, Waterloo Betty Stavropoulos, Toronto Lucy LePera, Toronto Vince Artuso, Toronto Peter Marchini marchinip@sympatico.ca

Executive-Director



#### **Board of Directors**

## **Conference and General Meeting 2023** *September 27-29, 2023*

This year the annual Conference and General Meeting was held in Niagara on the Lake, Ontario. This years conference was very well attended by both delegates and sponsors.



Details for next years conference will be announced shortly. Be sure to complete your 2024 membership application to be sure to receive the details for this event.

# AGM 2023

At this years AGM 2 new directors were voted in. Tom Peckovsky and Michael Gray have left their positions. We thank them very much for their contributions over the years they were directors and members! Replacing them this year are

Jason Attard Kerry Pomfret Dufferin Peel Catholic School Board Waterloo Catholic School Board



Welcome to the board!



## **Board of Directors**

# conference 2023





## **Board of Directors**



## **Board of Directors**



## **Board of Directors**





## **Sponsors**

The conference would not be possible without the support of our sponsors. Please take a moment to look at the Sponsor Brochure.

Sponsors 2023 Conference

## **Board of Directors**

# **Conference Links**

Some of the presentation slide decks have been shared by our presenters at the conference. You will find the links here:

Procurement Presentation 2023

**OECM Presentation 2023** 

**OMERS Member Handbook** 

## **Membership**

This year we are modernizing the membership sign up. If you have not already signed up for the 2024 membership here is a link to the form. You no longer have to email the form. Once complete we will receive your registration automatically!

## **OCSBOA Membership 2024**



## **Board of Directors**

# Members Making News

# **Michelle Sawa Appointed Superintendent of Education**

October 27, 2023

Ms. Sawa began her career as an educator with the Kenora Catholic District School Board in 1999. She moves to St. Clair Catholic from the Wellington Catholic District School Board, where, as a key member of Executive Council, she has provided leadership and direction under the Board's Multi-Year Strategic Plan, Board Improvement Plan and Student Achievement Plan. Her portfolio responsibilities also included supervision of Special Education, a family of elementary and secondary schools, and the board's alternative education program. She is Chair of the Board's Faith Formation Student Achievement Team and is responsible for leadership of system-wide professional development.

Ms. Sawa has extensive experience as a school administrator in both elementary and secondary schools and has served as a classroom teacher, special education resource teacher, literacy teacher and teacher-in-charge. As an educational leader with extensive experience in northwestern Ontario, she has an authentic and deep understanding and respect for Indigenous histories, cultures, and perspectives. Ms. Sawa is passionate about promoting culturally responsive and relevant pedagogies that positively impact students, families and educators.

Ms. Sawa's first day at St. Clair Catholic will be November 13, 2023.

## A new Director of Education at CSC Providence Carolyn Bastien

October 27, 2023

Ms. Bastien has over 20 years of experience with the Conseil scolaire catholique Providence, including more than 15 years as business superintendent and treasurer.

Throughout her career, Ms. Bastien has worked on a number of major projects, including the implementation of Csc Providence's strategic plan, the development of the Board's long term accommodation plan as well as the implementation of the Board's recently updated governance model. She has also worked closely with union associations, parents and the community, and has chaired several provincial boards of directors, including the Council of School Business Officials of Ontario and School Boards' Co-operative Inc.

Ms. Bastien holds a Bachelor of Commerce degree and a Supervisory Officer's certificate, and is also a Certified Professional Accountant. She brings with her a wealth of experience, and is committed to the Board, its schools and its students, all of which will contribute to the continued success of Csc Providence.

With her extensive knowledge of the education community and her sustained experience as a leader, the Conseil scolaire catholique Providence is confident that Ms. Bastien will continue to propel them forward, while bringing a unique perspective and valuable contribution to the dynamism of the entire team.

## **Board of Directors**



# **Tech Tips and Tricks**

Welcome to our Tips and Tricks page. Here you will find some interesting and hopefully, new ideas to help you navigate your on line and digital world! This month we will look at some Powerpoint Tips!

Working with shortcuts saves valuable time in your workday! Instead of accessing the toolbar with a mouse, two or three keystrokes are used to perform significant functions. Isn't that easier and time-saving? Using shortcuts drastically increases the speed, and thus reduces work-time. Here are some shortcuts

See all Shortcuts on the ribbon	ALT
Open PowerPoint	Ctrl +O
Centre Align Paragraph	Ctrl + E
Left Align Paragraph	Ctrl + L
Right Align Paragraph	Ctrl + R
Open Font Window	Ctrl + T
Copy Object Format	Ctrl + Shift + C
Start Full Screen Playback	F5

To quickly add a screenshot of an open window on your desktop.

- 1. Add a new slide or from the slide you are working on,
- 2. From the Insert Ribbon, click on add screenshot.
- 3. Choose from the available clippings.
- 4. Voila! The image is in your slide!

Did you know that you can insert a cameo into a slide in PowerPoint. This can be used for presenting or adding talking points in a slide.

- 1. On the slide click the Insert Ribbon, then choose Cameo.
- 2. You can choose this slide or all slides. Now a Placeholder will appear on the slide.
- 3. You can adjust the size and features of the placeholder. Click on the camera icon to see a preview
- 4. You can choose the camera feed you want to use from the Camera tab on the ribbon.
- 5. To record for this slide choose record from the top of the page. The recording screen will open.
- 6. From the recording screen you can copy and paste your text so you can follow it while recording.
- 7. Close the recording page and the recording will be in your slide.
- 8. To see the recording present the slide show.

To learn how to present from PowerPoint Live in Microsoft Teams use this link to a support page:

PowerPoint Live From TEAMS

## **Board of Directors**